

THE INSTITUTE OF COMMERCIAL MANAGEMENT

SUBJECT SYLLABUS



Nature & Organisation of Project Management

Nature & Purpose of Project Management

Types of Project

- Engineering & Mining
- Manufacturing
- Management
- Research

Project Objectives

- Performance & Quality
- Budget
- Time to Completion

Balancing Project Objectives

- Time/Cost Relationship
- Quality/Cost Relationship

Effective Project Organisation & Communications

- Communications
- Need for a Project Managers Role

Project Organisation Categories

- Functional
- Matrix – The Case For & Against
- Project Team – The Case For & Against
- The Hybrid Option
- Organisation of Central Administration

Project Manager

- Title & Role
- Seniority
- Personality
- Use of Information
- Knowledge & Awareness
- Support & Co-Operation
- Project Services Group

Multiple Project Managers

- Customer's Project Manager
- Customer/Supplier Chains
- Contract Matrix
- Joint Ventures

Prince 2

- Project Management Processes
- Organisation
- Roles

Reading List

Main Text

- Project Management - Dennis Lock (Gower)

Alternative Texts and Further Reading

- The Management of Projects - P W G Morris (Thomas Telford)

