



# INSTITUTE OF COMMERCIAL MANAGEMENT

## 2010 EXAMINATION TIMETABLE

### CLOSING DATES FOR EXAMINATION ENTRIES

MARCH 2010 SERIES – 6 JANUARY 2010  
 SEPTEMBER 2010 SERIES – 7 JULY 2010

JUNE 2010 SERIES – 31 MARCH 2010  
 DECEMBER 2010 SERIES – 6 OCTOBER 2010

SUBJECT	TIME	MARCH	JUNE	SEPT	DEC
Abnormal Behaviour & Compara. Psychology	am	Mon 8	Mon 7	Mon 6	Mon 6
Accounting	am	Fri 5	Fri 4	Fri 3	Fri 3
Accounting II	am	Fri 5	Fri 4	Fri 3	Fri 3
Accounting III	pm	Mon 8	Mon 7	Mon 6	Mon 6
Accounting, Purchasing & Cost Control	am	Thur 4	Thur 3	Thur 2	Thur 2
Accounting Techniques	am	Fri 5	Fri 4	Fri 3	Fri 3
Advertising	am	Fri 5	Fri 4	Fri 3	Fri 3
Applications	am	Wed 10	Wed 9	Wed 8	Wed 8
Auditing & Taxation	am	Wed 3	Wed 2	Wed 1	Wed 1
Bookkeeping	am	Wed 3	Wed 2	Wed 1	Wed 1
Broadcast Journalism	am	Wed 3	Wed 2	Wed 1	Wed 1
Business Ethics & Customer Care	am	Wed 3	Wed 2	Wed 1	Wed 1
Business Finance & Bookkeeping	am	Fri 5	Fri 4	Fri 3	Fri 3
Business Law	pm	Wed 3	Wed 2	Wed 1	Wed 1
Business Management & Administration	pm	Thur 4	Thur 3	Thur 2	Thur 2
Business Organisation	am	Thur 4	Thur 3	Thur 2	Thur 2
Buyer Behaviour & Consumerism	pm	Mon 8	Mon 7	Mon 6	Mon 6
Campaign Planning & Control	pm	Fri 5	Fri 4	Fri 3	Fri 3
Certificate in Health & Safety Practice	pm	Mon 15	Mon 14	Mon 13	Mon 13
Characteristics of World Destinations	pm	Fri 5	Fri 4	Fri 3	Fri 3
Cognition & Human Development	am	Fri 5	Fri 4	Fri 3	Fri 3
Cognitive Psychology & Human Development	pm	Wed 3	Wed 2	Wed 1	Wed 1
Computer Applications	am	Thur 4	Thur 3	N/A	N/A
Computer Appreciation & Applications	am	Mon 8	Mon 7	Mon 6	Mon 6
Computer Arithmetic & Logic	am	Wed 3	N/A	N/A	N/A
Computer Programming I	pm	Wed 3	Wed 2	N/A	N/A
Computer Programming II	am	Thur 4	N/A	N/A	N/A
Computers & Project Management	pm	Fri 5	Fri 4	Fri 3	Fri 3
Contract Negotiations	am	Thur 11	Thur 10	Thur 9	Thur 9
Corporate Governance	pm	Tue 9	Tue 8	Tue 7	Tue 7
Cost Accounting	pm	Fri 5	Fri 4	Fri 3	Fri 3
Culinary Theory	pm	Fri 5	Fri 4	Fri 3	Fri 3
Customer Service	am	Tue 9	Tue 8	Tue 7	Tue 7
Customer Service for Managers & Supervisors	am	Tue 9	Tue 8	Tue 7	Tue 7
Digital TV & Radio Journalism	pm	Thur 4	Thur 3	Thur 2	Thur 2
Economics & Hospitality	am	Mon 8	Mon 7	Mon 6	Mon 6
Economics for Business	pm	Mon 8	Mon 7	Mon 6	Mon 6
Employee Relations	pm	Fri 5	Fri 4	Fri 3	Fri 3
Employee Safety Behaviour & Ergonomics	am	Thur 4	Thur 3	Thur 2	Thur 2
English for Journalists & Writers	am	Mon 8	Mon 7	Mon 6	Mon 6

am = 9.00 – 12.00 pm = 2.00 – 5.00

SUBJECT	TIME	MARCH	JUNE	SEPT	DEC
Environmental Management in the Hosp. Ind.	pm	Mon 8	Mon 7	Mon 6	Mon 6
Export Office Practice	am	Thur 4	Thur 3	Thur 2	Thur 2
Export Practice & Management	am	Fri 5	Fri 4	Fri 3	Fri 3
Finance of International Trade	pm	Mon 8	Mon 7	Mon 6	Mon 6
Financial Management	pm	Wed 3	Wed 2	Wed 1	Wed 1
Food & Beverage Management	pm	Mon 8	Mon 7	Mon 6	Mon 6
Freelance & Feature Writing	pm	Thur 4	Thur 3	Thur 2	Thur 2
Front Office Operations & Administration	pm	Wed 3	Wed 2	Wed 1	Wed 1
Fundamentals of the Hotel & Catering Industry	am	Mon 8	Mon 7	Mon 6	Mon 6
General Purpose Software	am	Fri 5	Fri 4	Fri 3	Fri 3
Hardware & Computer Architecture	pm	Wed 3	N/A	N/A	N/A
Hardware & Operating Systems	am	Thur 11	Thur 10	Thur 9	Thur 9
Hospitality Management	pm	Thur 4	Thur 3	Thur 2	Thur 2
Hotel & Catering Law	pm	Wed 3	Wed 2	Wed 1	Wed 1
Housekeeping & Accommodation Studies	am	Thur 4	Thur 3	Thur 2	Thur 2
Human Resource Development I	am	Thur 4	Thur 3	Thur 2	Thur 2
Human Resource Development II	am	Fri 5	Fri 4	Fri 3	Fri 3
Human Resources Management	pm	Thur 4	Thur 3	Thur 2	Thur 2
Human Res. Management in the Public Sector	am	Wed 10	Wed 9	Wed 8	Wed 8
Information Processing	am	Wed 3	Wed 2	Wed 1	Wed 1
International Business Communications	am	Wed 3	Wed 2	Wed 1	Wed 1
International Marketing	pm	Wed 10	Wed 9	Wed 8	Wed 8
International Marketing Research	pm	Fri 5	Fri 4	Fri 3	Fri 3
International Purchasing & Supply	pm	Wed 10	Wed 9	Wed 8	Wed 8
International Trade & Payments I	am	Thur 4	Thur 3	Thur 2	Thur 2
International Trade & Payments II	pm	Thur 4	Thur 3	Thur 2	Thur 2
International Trade & Transport	pm	Wed 3	Wed 2	Wed 1	Wed 1
Interpreting & Analysing Information	am	Thur 4	Thur 3	Thur 2	Thur 2
Introduction to Business Law	pm	Wed 3	Wed 2	Wed 1	Wed 1
Introduction to Journalism	am	Wed 3	Wed 2	Wed 1	Wed 1
Investment - Process & Analysis	pm	Thur 4	Thur 3	Thur 2	Thur 2
Investment - Products & Characteristics	am	Thur 4	Thur 3	Thur 2	Thur 2
IT for Marketing Management	am	Thur 11	Thur 10	Thur 9	Thur 9
Leadership Studies	pm	Mon 8	Mon 7	Mon 6	Mon 6
Logistics	am	Fri 5	Fri 4	Fri 3	Fri 3
Logistics & Supply Chain Management	am	Fri 5	Fri 4	Fri 3	Fri 3
Magazine Journalism	pm	Mon 8	Mon 7	Mon 6	Mon 6
Management & Computer Systems	am	Wed 3	N/A	N/A	N/A
Management of Travel & Tourism Operations	pm	Wed 3	Wed 2	Wed 1	Wed 1
Management Theory & Practice	am	Mon 8	Mon 7	Mon 6	Mon 6
Managing Computer Systems	pm	Thur 11	Thur 10	Thur 9	Thur 9
Managing Work & Costs	pm	Thur 4	Thur 3	Thur 2	Thur 2
Marine Insurance	pm	Thur 4	Thur 3	Thur 2	Thur 2
Maritime Economics	am	Fri 5	Fri 4	Fri 3	Fri 3
Maritime Law	am	Wed 3	Wed 2	Wed 1	Wed 1
Maritime Operations	pm	Tue 9	Tue 8	Tue 7	Tue 7
Maritime Security & Safety Management	am	Tue 9	Tue 8	Tue 7	Tue 7
Marketing	pm	Tue 9	Tue 8	Tue 7	Tue 7
Marketing for Hospitality & Tourism	am	Mon 8	Mon 7	Mon 6	Mon 6
Marketing Hotel & Catering Services	am	Wed 3	Wed 2	Wed 1	Wed 1
Marketing Management	am	Wed 10	Wed 9	Wed 8	Wed 8
Marketing Planning & Decision Making	am	Wed 10	Wed 9	Wed 8	Wed 8
Marketing Policy & Strategy	am	Fri 12	Fri 11	Fri 10	Fri 10

am = 9.00 – 12.00 pm = 2.00 – 5.00

SUBJECT	TIME	MARCH	JUNE	SEPT	DEC
Marketing Principles	pm	Tue 9	Tue 8	Tue 7	Tue 7
Marketing Research	pm	Thur 11	Thur 10	Thur 9	Thur 9
Media & Society	am	Thur 4	Thur 3	Thur 2	Thur 2
Media Ethics & Regulation	am	Fri 5	Fri 4	Fri 3	Fri 3
Media Law & Ethics	am	Fri 5	Fri 4	Fri 3	Fri 3
Nature & Organisation of Project Management	am	Thur 4	Thur 3	Thur 2	Thur 2
Negotiation	am	Fri 12	Fri 11	Fri 10	Fri 10
Networks	pm	Wed 10	Wed 9	Wed 8	Wed 8
Newspaper Reporting	pm	Wed 3	Wed 2	Wed 1	Wed 1
Number & Logic	am	Tue 9	Tue 8	Tue 7	Tue 7
Numeracy & Accounting	pm	Thur 4	Thur 3	Thur 2	Thur 2
Numeracy & Statistics	am	Thur 4	Thur 3	Thur 2	Thur 2
Office Procedures & Administration	am	Thur 4	Thur 3	Thur 2	Thur 2
Operations Chain Management	pm	Tue 9	Tue 8	Tue 7	Tue 7
Organisational Behaviour	am	Mon 8	Mon 7	Mon 6	Mon 6
Org. Behaviour & Hospitality Management	am	Thur 4	Thur 3	Thur 2	Thur 2
Pensions	am	Mon 8	Mon 7	Mon 6	Mon 6
People in Business	pm	Thur 4	Thur 3	Thur 2	Thur 2
Perspectives & Biopsychology	pm	Thur 4	Thur 3	Thur 2	Thur 2
Perspectives in Psychology & Bio. Behaviour	am	Wed 3	Wed 2	Wed 1	Wed 1
Planning & Scheduling	pm	Wed 3	Wed 2	Wed 1	Wed 1
Port Operations & Management	pm	Wed 10	Wed 9	Wed 8	Wed 8
Principles & Practice of Selling	pm	Wed 3	Wed 2	Wed 1	Wed 1
Programming	am	Mon 8	Mon 7	Mon 6	Mon 6
Project Management	pm	Wed 3	Wed 2	Wed 1	Wed 1
Psychology	pm	Thur 4	Thur 3	Thur 2	Thur 2
Public Relations	am	Thur 4	Thur 3	Thur 2	Thur 2
Public Sector Economics	am	Fri 5	Fri 4	Fri 3	Fri 3
Public Sector Strategy	pm	Wed 3	Wed 2	Wed 1	Wed 1
Public Service Ethics	pm	Tue 9	Tue 8	Tue 7	Tue 7
Public Services Management	am	Thur 4	Thur 3	Thur 2	Thur 2
Purchasing & Materials Management	am	Fri 5	Fri 4	Fri 3	Fri 3
Purchasing & Supply Law	pm	Fri 12	Fri 11	Fri 10	Fri 10
Purchasing Management	pm	Tue 9	Tue 8	Tue 7	Tue 7
Purchasing Strategies	am	Thur 4	Thur 3	Thur 2	Thur 2
Quantitative Methods for Managers	pm	Fri 5	Fri 4	Fri 3	Fri 3
Restaurant Services	pm	Thur 4	Thur 3	Thur 2	Thur 2
Retail Travel Operations	am	Fri 5	Fri 4	Fri 3	Fri 3
Risk & Insurance	am	Wed 3	Wed 2	Wed 1	Wed 1
Risk Management	am	Tue 9	Tue 8	Tue 7	Tue 7
Safety Management, Policies & Procedures	pm	Wed 3	Wed 2	Wed 1	Wed 1
Safety, Health & Welfare Legislation	am	Wed 3	Wed 2	Wed 1	Wed 1
Sales & Sales Management	pm	Wed 10	Wed 9	Wed 8	Wed 8
Shipbroking & Chartering Practices	am	Thur 4	Thur 3	Thur 2	Thur 2
Social Psychology & Personality	pm	Fri 5	Fri 4	Fri 3	Fri 3
Social Psychology, Research Meth. & Statistics	am	Thur 4	Thur 3	Thur 2	Thur 2
Sports Journalism	pm	Fri 5	Fri 4	Fri 3	Fri 3
Stores Management & Stock Control	am	Thur 11	Thur 10	Wed 8	Wed 8
Strategic Management	am	Thur 4	Thur 3	Thur 2	Thur 2
Strategic Management in Hospitality	pm	Thur 4	Thur 3	Thur 2	Thur 2
Strategic Management in Theory & Practice	am	Thur 4	Thur 3	Thur 2	Thur 2
Strategic Marketing Management	pm	Thur 4	Thur 3	Thur 2	Thur 2
Structure of Travel & Tourism	pm	Wed 3	Wed 2	Wed 1	Wed 1

am = 9.00 – 12.00 pm = 2.00 – 5.00

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SUBJECT	TIME	MARCH	JUNE	SEPT	DEC
Sub-Editing	am	Thur 4	Thur 3	Thur 2	Thur 2
Sub-Editing & Design	pm	Wed 3	Wed 2	Wed 1	Wed 1
Supply Chain Management	pm	Thur 4	Thur 3	Thur 2	Thur 2
Systems & Database Theory	am	Thur 4	N/A	N/A	N/A
Systems Analysis	pm	Tue 9	Tue 8	Tue 7	Tue 7
Systems Analysis & Design	pm	Wed 3	Wed 2	N/A	N/A
The Business Environment	am	Wed 3	Wed 2	Wed 1	Wed 1
The Business of Shipping	am	Mon 8	Mon 7	Mon 6	Mon 6
The Financial & Commercial Framework	am	Wed 3	Wed 2	Wed 1	Wed 1
The Human Resource in Hospitality	pm	Mon 8	Mon 7	Mon 6	Mon 6
The International Business Environment	am	Wed 3	Wed 2	Wed 1	Wed 1
The Structure of Business	pm	Wed 3	Wed 2	Wed 1	Wed 1
Tour Operations	pm	Mon 8	Mon 7	Mon 6	Mon 6
Tourism & The Environment	pm	Fri 5	Fri 4	Fri 3	Fri 3
Tourism Marketing & Promotion	am	Wed 3	Wed 2	Wed 1	Wed 1
Training & Development	pm	Mon 8	Mon 7	Mon 6	Mon 6
Travel & Tourism Development	am	Thur 4	Thur 3	Thur 2	Thur 2

am = 9.00 – 12.00 pm = 2.00 – 5.00

## 2010 EXAMINATION TIMETABLE

### LEGAL STUDIES

SUBJECT	TIME	MARCH	JUNE	SEPT	DEC
Agency	am	N/A	Thur 10	N/A	Thur 9
An Outline of Legal History	am	N/A	Wed 2	N/A	Wed 1
Company Law	am	N/A	Tue 8	N/A	Tue 7
Constitutional Law	am	N/A	Thur 3	N/A	Thur 2
Criminal Law	pm	N/A	Fri 4	N/A	Fri 3
Jurisprudence	pm	N/A	Wed 9	N/A	Wed 8
Land Law	am	N/A	Mon 7	N/A	Mon 6
Public International Law	pm	N/A	Mon 7	N/A	Mon 6
The English Legal System	pm	N/A	Wed 2	N/A	Wed 1
The Law of Contract	pm	N/A	Thur 3	N/A	Thur 2
The Law of Equity & Trusts	am	N/A	Wed 9	N/A	Wed 8
The Law of Evidence	pm	N/A	Tue 8	N/A	Tue 7
The Law of Tort	am	N/A	Fri 4	N/A	Fri 3

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MARCH 2010 SERIES – 6 JANUARY 2010  
 SEPTEMBER 2010 SERIES – 7 JULY 2010

JUNE 2010 SERIES – 31 MARCH 2010  
 DECEMBER 2010 SERIES – 6 OCTOBER 2010

Examinations are held in MARCH, JUNE, SEPTEMBER and DECEMBER each year. All Examination Timetables show a Closing Date for receipt, by the Institute, of examination entries, together with the appropriate fees. Single Subject Examination Entry forms, completed by each centre, must reach the Institute before the stated Closing Date. If the application is received AFTER the Closing Date the entries will AUTOMATICALLY be carried forward to the NEXT Series. Examination fees are not refundable under any circumstances and fees may not be transferred from one student to another. If students are unable to sit for an examination as a result of illness their entry will be carried forward to the following series PROVIDING they supply a Doctor's certificate and pay £10.00 administration charge in respect of EACH subject which they wish to defer.

**ICM House, Castleman Way, Ringwood, Hampshire, BH24 3BA England.**